



Tent Pegging Federation in Canada

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TENT PEGGING FEDERATION IN CANADA BY-LAWS

By-Law Contents

ARTICLE 1 - GENERAL PROVISIONS	3
1.1 NAME	3
1.2 OBJECTIVE	3
1.3 Compliance	3
1.4 PRINCIPLES	4
1.5 CONVEYANCES, ENCUMBRANCES, DISSOLUTION AND ASSETS MANAGEMENT	4
ARTICLE 2- BOARD OF DIRECTORS, DONATIONS, TEAM MEMBERSHIPS FOR INDIVIDUALS AND ASSOCIATIONS AFFILIATION REQUIREMENTS	5
2.1 FOUNDING BOARD DIRECTOR	5
2.2 ELIGIBILITY FOR BOARD DIRECTORS	6
2.3 ASSIGNED BOARD DIRECTORS	6
2.4 TERM OF ASSIGNED BOARD DIRECTORS	6
2.5 TERMS FOR ELECTED BOARD MEMBERS	6
2.6 VACANCIES ON BOARD	7
2.7 APPOINTMENT OF COMMITTEES	7
2.8 FUND RAISING	7
2.9 MANDATORY YEARLY TEAM SELECTION TRIALS AND REFRESHER TRAINING	7
2.10 DONATIONS AND FUNDING	7
2.11 MEMBERSHIPS AND FEES	7
2.12 ASSOCIATIONS AFFILIATION REQUIREMENTS	9
2.13 Conflict of Interest	10
ARTICLE 3 - BOARD MEETINGS	10
3.1 COMMUNICATION PROTOCOL AND BOARD MEETINGS PROCEDURES	10
ARTICLE 4 - AMENDMENTS	11
4.1 AMENDMENTS	11

ARTICLE 1 - GENERAL PROVISIONS

1.1 NAME

The name of this corporation shall be Tent Pegging Federation, Inc. (TPF) hereinafter referred to as Federation and abbreviated full name as TPF

1.2 OBJECTIVE

The TPF is the National Governing Body (NGB) for Tent Pegging sport in Canada. The specific purpose of this Federation is to promote Tent Pegging on national level in Canada then advance Canada to compete and win on the international level. The TPF provides leadership and vision for equestrian sport by regulating competitions and promoting the safety and welfare of horses and riders while encouraging interest, participation, and excellence at every competitive level.

We at TPF will help Riders in several Categories, following the footsteps of the International Tent Pegging Federation (ITPF):

- **Juniors** (in two groups from 8 to 14 years of age and 15 to 21 years of age),
- **Senior** (seniors 20 to 40 years of age for men, 20 to 35 years of age for women),
- **Ladies** (No age limits for that category),
- **Masters** (41 years and above for men, 36 years and above for women),

1.3 Compliance

As the NGB for Tent Pegging, the Tent Pegging Federation shall:

- a. **Serve as the NGB for Tent Pegging** equestrian sport in Canada. The Federation as NGB shall comply with all applicable laws of the International Tent Pegging Federation (ITPF) requirements., Equestrian Canada and International Federation for Equestrian Sports (FEI).
- b. **Serve as the National Federation (NF) for Tent Pegging**,
Work together with **EC, FEI, and ITPF** in their mission to protect competition horses from any form of abuse, extend the universality of Tent Pegging as an equestrian sport, and promote its visibility to the public.
- c. **Protect and support the welfare of horses** by examining, observing and testing to prevent the use of prohibited substances/Doping and other cruel, unsafe

- and/or unsportsmanlike practices and by adopting and enforcing rules to prohibit such practices.
- d. Provide the strongest possible Canadian representation internationally, including providing a selection process for each major event.
 - e. Provide governing rules for Tent Pegging as an equestrian sport at the national level, along with an effective means of implementing them, and a judicial process that is fair to competitors while providing for optimal integrity within the sport.
 - f. Train and license officials & coaches.
 - g. Assign recognized status to the Tent Pegging officials whose operations have been certified by the Federation to further the interests by serving and promoting the Tent Pegging as equestrian sports in Canada.
 - h. Establish national objectives and encourage accomplishment of those objectives.
 - i. Select and assign individuals and teams to represent Canada in Tent Pegging as equestrian international athletic competition, in accordance with the applicable international rules, the eligibility of such individuals and teams.
 - j. Promote the growth of the Tent Pegging facilities for use by equestrian athletes training for Tent Pegging competitions and assist in making such facilities available to such athletes.

1.4 PRINCIPLES

The following governing principles shall apply to the Federation:

1. *The Board of Directors, Officers, and Committees of the Federation shall be selected without regard to race, color, religion, national origin or sex.*
2. The Federation shall be autonomous in the governance of equestrian sport in this case "Tent Pegging", shall independently determine and control all matters central to such governance, shall not delegate such determination and control and shall be free from outside restraint.

1.5 CONVEYANCES, ENCUMBRANCES, DISSOLUTION AND ASSETS MANAGEMENT

1.5.1 CONVEYANCES AND ENCUMBRANCES

Property of the Federation may be assigned, conveyed or encumbered by such officers of the Federation as may be authorized to do so by the Board of Directors, and such authorized persons shall have power to execute and deliver any and all instruments of assignment, conveyance and encumbrance. However, the sale, exchange, lease or other disposition of all or substantially all of the property and assets of the TPF shall be authorized only in the manner prescribed by The Federation founder or his delegate.

1.5.2 DISSOLUTION AND DISTRIBUTION OF ASSETS

In an event of dissolution of the TPF, after settling all the obligations and liabilities remaining assets shall be distributed or donated to the Not-For-Profit organization(s) established for equestrian sports/ events and specifically involved in providing equestrian training to the Youth.

ARTICLE 2- BOARD OF DIRECTORS, DONATIONS, TEAM MEMBERSHIPS FOR INDIVIDUALS AND ASSOCIATIONS AFFILIATION REQUIREMENTS

2.1 FOUNDING BOARD DIRECTOR

The Founding Board Member shall serve for three years. Those members who first established the Federation shall be honored and recognized as founding board members. The board shall be based on the following: **1) President, 2) Vice President of Strategy, 3) Sports adviser,**

The Assigned non-voting Specialty positions shall include Veterinary Advisor, Medical Advisor, and Staff Attorney. Upon establishing the Federation, the Founder shall assign the board members and the President who shall be serving as the managing officer of the organization and sport (Tent Pegging) and shall have the sole power to assign and or remove the board members working under.

Also, shall have the sole power to accept or reject the voting process and results if found evidence of unethical activities and corruption. His responsibilities shall include planning and presenting ideas for conducting events or activities with the support of the assigned directors. President and the board members shall serve for the three years term. President shall be responsible to ensure and assign the board members capabilities to perform for their assigned positions for three years. The first President may assign some or most positions on temporary bases until finding the most capable individual for the position to complete the remaining term.

2.2 ELIGIBILITY FOR BOARD DIRECTORS

Yearly paid membership shall be mandatory for all the Board Directors except for the first Year of initiation, still yearly paid membership is mandatory for all members, excluding from that the specialty positions, such as Attorney, MD, and VMD.

2.3 ASSIGNED BOARD DIRECTORS

Assigned Board Directors shall serve without pay and consist of four (3) members. The three assigned and after ending the three years term the elected board members' positions include 1) President, 2) Vice President of Strategy, 3) Sports Adviser. Specialty positions include Veterinary Advisor, Medical Advisor, and Staff Attorney. Except if one of the Directors were hired by the President to fulfil a required vacancy in the Federation. Other Board Directors positions could be created in the future as the Federation is growing.

2.4 TERM OF ASSIGNED BOARD DIRECTORS

Assigned Board Directors shall serve for three years term. At the end of the first three years, the president shall hold the elections, which shall exclude the non-voting positions of Veterinary Advisor, Medical Advisor and Staff Attorney. President shall have the full right to separate any temporary or assigned member(s) due to their performance during the first three years and after the completion of three years the elected president shall be vested the same powers.

2.5 TERMS FOR ELECTED BOARD MEMBERS

Once the election process takes place the Elected Board Member, shall serve without pay for three years term. At the end of every third year, the board members shall be required to conduct election process for the board directors. Board members can be elected for maximum of three consecutive three-year terms or separately.

2.6 VACANCIES ON BOARD

Vacancies shall be filled by the Board of directors, after the President approval.

2.7 APPOINTMENT OF COMMITTEES

The Board may appoint standing and ad hoc committees as needed to address urgent matters.

2.8 FUND RAISING

Fund raising of any kind, must be presented by a written proposal to the board, for review and acceptance by majority vote, and be accepted as a plan before such activity takes place.

2.9 MANDATORY YEARLY TEAM SELECTION TRIALS AND REFRESHER TRAINING

All team player members participated as team members in the previous year shall participate in the mandatory yearly team selection trials and refresher training provided by the TPF in order to be selected for the TPF team for that specific year. If a team player member failed to participate in the mandatory yearly team selection trials and refresher training sessions shall not be honored team player member position for that specific year, No Exceptions.

2.10 DONATIONS AND FUNDING

2.10.1 DONATIONS AND FUNDING

Donations and funding plays extremely critical role in establishing and managing an organization. Therefore, the TPF has an open-door policy for donations and funding for promoting Tent Pegging in Canada.

2.11 MEMBERSHIPS AND FEES

Eligibility for membership is open to any person as an Associate Member (Non-Voting), Tent Pegging Athlete, board members, coach, trainer, manager, administrator, official of Tent Pegging including any other individual citizens, Permanent Residents.

Any individual residing in Canada, persons of good moral character and not involved in any wrongful activity regardless of age, sex, race, color, religion or national origin. Acceptance of team membership constitutes the members' agreement, commitment to support Tent Pegging; the mission including abiding by the policies, bylaws, rules and regulations of the TPF. Individual Basic Yearly Membership Fees shall start from: \$60 CAD to \$125 CAD.

2.11.1 QUALIFICATION FOR THE ASSOCIATIONS' MEMBERSHIP AND FEES

Eligibility for Non-Voting associations' membership shall be limited to the associations operating within the through the entire Canada. Associations' tent pegging teams can consist of citizens and Permanent Residents. Acceptance of team membership constitutes the associations' agreement, commitment to support Tent Pegging, and the mission including abiding by the policies, bylaws, rules and regulations of the TPF in Canada. Further, the association will be evaluated for their alliances with people, groups, organizations involved in any wrongful activities. If associations' alliance found with people, groups, organizations involved in any wrongful activities will be denied the membership and affiliation with TPF. If any association after obtaining membership/ affiliation found involved in such activities after obtaining the membership/ affiliation, the TPF board shall have the full right to cancel the membership/ affiliation. Details for the Association Membership.

2.11.2 MEMBERS & PLAYERS BEHAVIOR

The TPF ensures that all the active members and players are aware that organizational behavior is maintained at all times. No active member or player will be allowed to cross the lines and demonstrate an unsatisfactory behavior toward the TPF rules and regulations. In case any member/ player used unauthorized authority in public, social media and or via emails and any other possible manner shall be disciplined. The examples of unauthorized authority are as follows: Calling him/ her "Captain, Manager, or Coach" of the team at any time unless authorized and assigned officially by the Federation. The Federation holds the full rights to issue a written warning or take immediate action against the individual found violating these BYLAWS. In case if, a written warning was issued and a negative and retaliating response received via any media from the active member/ player shall lead to a final disciplinary action, which could include revoking membership and immediate dismissal from the Federation's temporarily for one year or permanently. Further, last but not least member/ player's

yearly disqualification for playing or participation in tent pegging and any equestrian sport or events and tournaments sanctioned by the TPF.

2.12 ASSOCIATIONS AFFILIATION REQUIREMENTS

2.12.1 ASSOCIATIONS PROOF FOR AFFILIATION WITH FEDERATION

In order to be a sanctioned, affiliate association by the TPF the following details are significant. The applying association must have been issued a registration certificate by the Secretary of Province, in which the association is legally registered as a non-profit organization. A copy of their incorporation acceptance certificate by their respective Province must be on file with the TPF.

2.12.2 REQUIREMENTS

All the affiliate associations shall be required to commit for promoting tent pegging in their respective city, town or Province.

- a) The TPF shall have the right to revoke the membership and affiliation of the association if the entity in question is not legally registered with the respective Province.
- b) The association shall conduct periodic training clinics in their city, town and or Province for the promotion purposes.
- c) All the training clinics and competitions shall be sanctioned by the Federation to conduct such activities.
- d) The TPF shall provide proper guidance and support for the association when first initiated and shall provide assistance to conduct their first training clinic for promotion purposes (Safety Rules, Health and Welfare of the Rider & Equine).
- e) The TPF shall be committed to train the official coach for the association when the association is first established. The TPF shall not be responsible to conduct the first training clinic in the home city, town or province of the affiliating association. All the training activities shall be conducted per the TPF sanctioned and scheduled developed program on the start of the year.
- f) The affiliating association shall attend the first training clinic scheduled in Ontario, where the TPF is headquartered.

2.13 Conflict of Interest

Board directors must fulfill their duty of loyalty by avoiding conflicts of interest and putting the interests of the nonprofit above their own.

Board directors who fail to comply with the nonprofit's conflict of interest policy should be asked to resign.

ARTICLE 3 - BOARD MEETINGS

3.1 COMMUNICATION PROTOCOL AND BOARD MEETINGS PROCEDURES

3.1.1 Board Meetings

The Annual Meeting and other meetings of the Board of Directors shall be conducted in accordance with (subsections 127(3) and (4) of the NFP Act and section 27 of the Canada Not-for-profit Corporations Regulations (NFP Regulations).

3.1.2 EXTERNAL COMMUNICATION

External communications shall be conducted only via the TPF official email. All the TPF board members will be required to conduct external communication in the following manner: All the emails will be "cc" to the President and rest of the Board Members including those committee members whose involvement is necessary for that specific communication.

3.1.3 REGULAR MEETINGS

Regular meetings shall be held on the first Monday of each quarter at 6:00 p.m. via any kind of SM Communications tools.

3.1.4 SPECIAL MEETINGS

Special meetings may be held at any time when called for by the Chairman or a majority of Board members.

3.1.5 AGENDAS

Meeting agendas shall be provided at least two (2) weeks in advance.

ARTICLE 4 - AMENDMENTS

4.1 AMENDMENTS

These by-laws may be amended by the Chairman and at the Board members suggestions at any time or any meeting, provided a quorum is present or not. An approved electronic copy of the amendment(s) is available on the website for the Board members and public for their review.

4.1.1 IMPLEMENTATION OF AMENDMENTS

Any amendments shall be implemented on the latest revision of the BYLAWS.

4.1.2 MATERIAL FOR PUBLICATIONS

None of the members of the TPF shall be permitted to send material for publications in any media without being reviewed by the President of the TPF.

4.1.3 CONSEQUENCES

Members who failed to abide by the above discussed policies of this section regarding media announcements including promotional videos, advertising for personal promotions etc.; shall result in consequences such as removal from the TPF Team.